

Best Practice Approval Sheet *Electric*

Rough-In

- Materials are delivered and neatly organized at job site
- All trash and debris is swept/vacuumed and removed or bagged **daily**
- All wiring is run in clean straight lines
- Nail plates have been installed
- All work is done according to current IRC and any applicable local codes
- Rough-in city inspection is passed (when applicable)
- Height locations as follows:
 - General receptacle 24" AFF to top of box (refrigerator 44" AFF)
 - Countertop 41" AFF to top of box
 - Switches not higher than 48" to top of box

Substantial Completion

- Materials are neatly organized at job site
- All trash and debris is swept/vacuumed and removed or bagged **daily**
- Cover plates are level and flush with wall
- Fixtures are firmly fastened tight to surface
- Energy efficient bulbs have been used wherever possible
- Field Worker Policy has been followed

Final Stage

- All work has been completed
- Final city inspection has passed (where applicable)
- Client Walkthrough has passed
- All related change orders have been resolved
- **Cutsheets and warranties from lights/products have been given to Coordinator**
- Extra product and materials have been removed from site

General Requirements

- Work was completed on time
- Daily check-in/out was conducted with Project Coordinator
- Workspace was rolled up and swept clean daily
- We have current certificate of insurance (with worker's comp and liability) on file