

## Best Practice Approval Sheet

### *Demo*



### Substantial Completion

- Demo box delivered and have necessary tools on site
- Mark walls with paint markings and tape (according to sheet in demo box)
- Setup protection on floors and walls
- Setup lead safe practices
- Demo walls according to paint markings and tape
- Remove all trash after completion of demo
- Remove vertical plastic barriers
- Replace floor coverings as needed (or every two weeks)
- All lead safe practices are followed
- Lead safe documentation has been filled out
- Lead safe pictures are taken
- Lead safe pamphlet has been given to client and signed
- Lead safe test has been done
- Red tape has been installed over blue tape to protect walls and surfaces
- Zipper doors have been installed correctly
- Use the Hepa Vac to clean after demo finished
- Trash has been double bagged and goose necked close (Marked Lead)
- All trash is in dumpster at job or office

### Final Stage

- All work has been completed
- Client Walkthrough has passed
- All related change orders have been resolved
- Extra product and materials have been labeled and stored or removed from site

### General Requirements

- Work was completed on time
- Daily check-in/out was done with Project Coordinator
- Workspace was rolled up and swept clean daily
- We have current certificate of insurance (with worker's comp and liability) on file